



SWA

Sinclair Water Authority

126 Cay Drive Milledgeville, GA 31061

Andrew Paracca Plant Manager

Phone (706) 485-8993 Fax (706) 485-8994

**Minutes**

**Monday, May 10, 2021 ♦ 5:00 PM**

Sinclair Water Plant

The Sinclair Water Authority met on Monday, May 10, 2021 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

*PRESENT*

Chairman Robert Brown

Member Sammy Hall

Member Tommy Jefferson

Member David Waddell

Member Billy Webster

*STAFF PRESENT*

Plant Manager Andrew Paracca

Clerk Lynn Butterworth

**Opening**

1. Call to Order

Chairman Brown called the meeting to order at approximately 4:57 p.m.

(Copy of agenda made a part of the minutes.)

2. Public Participation

None

**Minutes**

3. Approval of Minutes - March 8, 2021 Regular Meeting

**Motion to approve the March 8, 2021 Regular Meeting Minutes.**

**Motion made by Member Jefferson, Seconded by Member Webster.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster**

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## Reports I

### 4. Manager's Report

Plant Manager Paracca reported the following:

- Update on Government Accounting
  - Not getting much help from Linda anymore
  - Members Jefferson and Waddell plan to meet with Linda and Chris on Thursday and can address at that time
- Update on Cyber Security
  - Currently not covered
  - Chris is waiting for return email from ACCG about adding it
  - Member Hall volunteered to check with Milledgeville to see if they could provide water for both counties in case of cyber attack and ransom that could not be paid
- Update on Membrane performance
- Update on Repairs
- Update on Compressors
- Update on Sanitary Survey from March 17, 2021
- Chlorine solution leak report number 96036
  - Thought to be coming from lagoon
  - Two possible solutions: fix valves or chemical injection
  - Have until the end of the year to fix - will bring more info to next meeting
- Update for Palin test kits discontinuation
- Update on NPDES Permit and testing procedures
  - Sample missing which may result in a violation

(Copy of report made a part of the minutes.)

## Old Business

### 5. Approval to Discard Surplus Inventory

**Motion to approve surplus inventory item list as presented and dispose of as noted.**

**Motion made by Member Jefferson, Seconded by Member Waddell.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster**

(Copy of list made a part of the minutes.)

Chairman Webster asked why the board needed to vote on this because at the last meeting it was approved for him and Chairman Brown to approve disposal. Plant Manager Paracca advised that he misunderstood. He was also reminded that a disposal procedure is still needed.

### 6. Discussion and possible action on Sludge Management

Received quote for \$21,800 for clearing only which the board thought was a little high for five acres; suggested getting additional quotes. Also suggested contacting EPA or EPD for direction and advised that a land disturbance permit would be needed from the county. It was advised to contact GroTech in Eatonton and Scotts in Butts County to see if they could use the sludge. No action was taken.

(Copy of report made a part of the minutes.)

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**New Business**

7. Discussion and possible action on Turbidimeters

Plant Manager Paracca advised that at least one Turbidimeter was needed, and he would prefer two to have an extra on hand.

**Motion to purchase one Turbidimeter.**

**Motion made by Member Waddell, Seconded by Member Webster.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster**

**Motion to not exceed \$5000 on the Turbidimeter purchase.**

**Motion made by Member Webster, Seconded by Member Jefferson.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster**

8. Discussion and possible action on Electrical

Three quotes were received to have power run from the internal breakers to the tractor shed and storage building to provide climate-controlled storage for various high-priced items that are degrading over time in the current humid uncontrolled environment. The low bidder, Crawford Electric (\$5,170.00) was recommended. All of the quotes were from March and the board was concerned about the age of the quotes with the way prices are currently increasing.

**Motion to approve the work with lowest bidder, Crawford Electric, not to exceed \$5,500.**

**Motion made by Member Jefferson, Seconded by Member Webster.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster**

(Copy of quotes made a part of the minutes.)

**Reports II**

9. Plant Product Reports

Plant Production reports are in the meeting package to review. No action was taken.

10. Financial Reports

Financial reports are in the meeting package to review. No action was taken.

**Closing**

11. Next Meeting - July 12, 2021

The next meeting is scheduled for July 12, 2021 at 5:00 p.m.

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12. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Member Jefferson, Seconded by Member Webster.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell,  
Member Webster**

Meeting adjourned at approximately 5:53 p.m.

ATTEST:

Lynn Butterworth  
Clerk

Robert Brown  
Chairman

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